

## Grant, Meredith

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**From:** Christina Middleton <christina@liferesourcesga.com>  
**Sent:** Friday, January 12, 2018 11:26 AM  
**To:** Kristina Twitty  
**Cc:** Durrence, Diane; Chapman, Debra  
**Subject:** Re: Request

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I ended my meeting early. Would you like to speak now?

Blessings,

Christina Middleton  
Executive Director  
Life Resources of Georgia  
478.508.7206

On Jan 12, 2018, at 11:24 AM, Kristina Twitty <[ktwitty@liferesourcesga.com](mailto:ktwitty@liferesourcesga.com)> wrote:

Good Morning.

I had to re-create this form, due to our only copy was a pdf as part of the contract shell.

Both are attached here for the sake of comparison. :) I have provided each center with the word document so they can process electronically.

Would love to have your input on the remittance box at the bottom. Most Providers are using it for their own tracking purposes.

Also - there are no instructions in the contract for submission of Direct Service Provider reimbursements to DPH.

If more is required than the same information as we submitted in a summary for the applications, please advise.

I planned to use this form (Exhibit D) to provide the 1) DSP Name, 2) Grant Balance, 3) Amount of invoice along with a note of confirmation that all expenses are proven with receipts to show payment and/or payroll, as you requested of LRG's invoicing.

Thank you!

**Kristina Twitty,**  
Grant Administrator  
Life Resources of Georgia  
[678.622.5947](tel:678.622.5947)  
[ktwitty@liferesourcesga.com](mailto:ktwitty@liferesourcesga.com)

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On Fri, Jan 12, 2018 at 8:27 AM, Durrenre, Diane <[Diane.Durrenre@dph.ga.gov](mailto:Diane.Durrenre@dph.ga.gov)> wrote:

Christina and Kristina,

I've had a request to provide a blank copy of the invoice the subcontractors will be using when they submit their charges to you. Would you please forward me a copy?

I'm working on answers to your questions this morning and will let you know as soon as I can. I realize you need the answers in order for the providers to process their invoices.

Diane

**Diane Durrenre APRN, MSN, MPH**

*Robert Wood Johnson Public Health Nurse Leader*

*Women's Health Director*

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<EXHIBIT\_D\_INVOICE\_FORM.docx>

<EXHIBIT D Invoice from DPH.pdf>